

16 June 2017

Our Ref Hitchin 06.17
Your Ref.
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To: Members of the Committee: Councillor Nicola Harris (Chairman), Councillor Ian Albert (Vice-Chairman), Councillor Judi Billing, Councillor Paul Clark, Councillor Elizabeth Dennis, Councillor Simon Harwood, Councillor Bernard Lovewell, Councillor Alan Millard, Councillor Frank Radcliffe, Councillor Ray Shakespeare-Smith, Councillor Adrian Smith, Councillor Martin Stears-Handscorn and Councillor Richard Thake

You are invited to attend a

MEETING OF THE HITCHIN COMMITTEE

to be held in the

**WESTMILL COMMUNITY CENTRE, JOHN BARKER PLACE.
HITCHIN**

On

TUESDAY, 27 JUNE, 2017 AT 7.30 PM

Yours sincerely,



David Miley
Democratic Services Manager

Agenda **Part I**

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 7 MARCH 2017 To take as read and approve as a true record the minutes of the meeting of this Committee held on the 7 March 2017	(Pages 1 - 16)
3. MINUTES - 18 MAY 2017 To take as read and approve as a true record the minutes of the meeting of this Committee held on the 18 May 2017	(Pages 17 - 18)
4. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
5. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	
6. PUBLIC PARTICIPATION To receive presentations and petitions from members of the public including: <ol style="list-style-type: none">1. 8th Oughton Scouts;2. St Faiths Church Small Talk Carer and Toddler Project;3. Hitchin Senior Citizens;4. Family Matters.	
7. GRANTS AND COMMUNITY UPDATE REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE.	(Pages 19 - 34)

For the Committee to receive an update on activities in Hitchin and a review of budgets and determine grant applications.

8. HOMELESSNESS IN HITCHIN

To receive a verbal update from the Head of Housing and Public Protection Service.

9. HITCHIN TOWN CENTRE MANAGER

To receive an oral presentation from the Hitchin Town Centre Manager

10. NORTH HERTFORDSHIRE MUSEUM AND COMMUNITY FACILITY IN HITCHIN TOWN HALL
INFORMATION NOTE OF THE CONTRACTS AND PROJECTS MANAGER

(Pages
35 - 36)

To consider an information note entitled North Hertfordshire Museum and Community Facility at Hitchin Town Hall.

11. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

To receive any oral reports from Members regarding Ward matters and Outside Organisations.